



## ACH PAYMENTS ARE NOW AVAILABLE

### AUTOMATED CLEARING HOUSE (ACH) TRANSFER INSTRUCTIONS

Please use the following banking information when sending an ACH payment to the Office of the Illinois State Treasurer, Unclaimed Property Division. A hard copy of the UPD601 reporting form is still required for reports submitted using ACH.

**Payment Type:** Standard Entry Class Code/Application for CTX  
**Bank Name:** JPMorgan Chase  
**Routing Number:** 0710-0001-3  
**Account Name:** State Treasurer's Clearing Account  
**Account Number:** 10-07756  
**Addenda Info:** See below

The following information **must** be supplied in the addenda record of the transaction. Please separate data with a comma.

1. GL260296
2. Company name of remitter with contact phone number.
3. Payment Type – Choose one from the list below.
  - ANNUAL For an annual report.
  - CE For Currency Exchanges.
  - STKDIV For stock dividends.
  - MFDIV For mutual fund dividends
  - SALE For stock or mutual fund sales.
  - i. **All stock or mutual fund dividends or sales must include the following:**
    1. Stock/fund name, ticker symbol, fund number and account number, number of shares and transaction date.
4. Number of reports the payment represents.

**Example 1:** GL260296, XYZ Co 217-555-1212, ANNUAL, 9  
Payment by XYZ Co. with contact number for annual reports representing 9 reports.

**Example 2:** GL260296, XYZ Co 217-555-1212, MFDIV, Growth Fund A, YYYYYY, 073-123456, 12.375, 1/30/07  
Dividend by XZY Co. with contact number for Growth Fund A, symbol YYYYYY, fund number 067- 123456, for 12.375 shares on 1/30/07.

Please direct any questions relative to this process  
to Steve Todt at (217)558-6227 or stodt@treasurer.state.il.us.